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| **Expense Tracker (Ongoing Updates)** | | |
|  |  |  |
|  | Activity Logs | |
|  |  | Record All Transaction |
|  | Employees | |
|  |  | Backend Permissions |
|  |  | Hide UI controls based on permissions |
|  | Expenses |  |
|  |  | Deadline of encoding |
|  |  | Record advance payment, revolving fund, and reimbursable amount |
|  |  | Update Statuses  Filter expenses by status |
|  |  | Label for late encoded expenses |
|  |  | Itemizing expenses |
|  |  | Permission to add expense beyond deadline |
|  |  | Add Sub Types |
|  | Expense Reports | |
|  |  | Submission of Expense Report with no expenses |
|  |  | Deadline of submission |
|  |  | Deadline of approval date before labeled as overdue |
|  |  | Update Statuses  Filter expense reports by status |
|  |  | Print Detailed Report |
|  |  | Print Summary Report  Mark late approved expense reports |
|  |  | Multiple Payments |
|  |  | Add Notes when rejecting |
|  |  | Allow resubmission |
|  | Payments | |
|  |  | Advance Payment |
|  |  | Link payment with employee |
|  |  | Update Statuses  Filter payments by status |
|  |  | Payment received functionality for employee |
|  |  | Advance Payment Monitoring |
|  |  | Add Notes when rejecting |
|  |  | Return Advance Payment Amount |
|  | Expense Types | |
|  |  | Create Sub Types |
|  |  | Limit expense amount per type |
|  |  | Limit expense amount per sub type |
|  | Settings |  |
|  |  | Deadline of Approval |
|  |  | Deadline of encoding expenses |